

GUIDELINES and APPLICATION FORM  
FOR LWML IN-STATE MISSION TRIP

Send application form to:

Mary Craaybeek, V.P. of Mission Outreach, 64585 Fair Rd., Sturgis, MI 49091.

Person requesting funds:

- Must be an **active LWML member of the Michigan District**.
- Must be a member of a LCMS congregation and in good standing with their church body and be willing to collaborate in group efforts.
- Must be willing to present to LWML Societies, Zones or the District after the mission trip.
- Must be willing to provide additional information if deemed necessary by the review committee.
- Must meet the deadline of 60 days prior to departure date for requesting funds as determined by each trip.
- Must participate for entire time of said mission trip to receive funds.
- Must reimburse the District if applicant decides not to go on the trip after monies can no longer be recovered unless there is an acceptable reason for cancellation, to be determined by the committee.
- The money awarded will be up to and not to exceed 30% of total cost of the mission trip for this biennium.

I \_\_\_\_\_ have been accepted as a member of the mission trip to \_\_\_\_\_ on \_\_\_\_\_ and am applying for funding from money made available through "Women Serving Short-Term Mission Teams" grant voted on at the 2016 MI District of LWML convention.

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone \_\_\_\_\_

Date funds are needed \_\_\_\_\_

I, \_\_\_\_\_ **Society President/Chairwoman**, recommend/do not recommend that \_\_\_\_\_, being an **active member of LWML**, be awarded funding for the above mentioned mission trip.

Comments: \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_